

## *Oral History Release Form*

The Release Form should start with a note from the teacher to interviewees that briefly describes the class project and how the interviews will be used, plus if and how they will be preserved.

EXAMPLE: Students of my 12th Grade Honors History Class at \_\_\_\_\_ High School are conducting (audio/video) oral history interviews with veterans of the Vietnam War. Since you have agreed to be interviewed, it is important that you carefully read this agreement which explains how your interview will be used in this class project. If you have any questions regarding your participation in this project, or about the use of the interview, please call or email me, (Teacher's name) at \_\_\_\_\_, or \_\_\_\_\_. Thank you for helping our students gain a deeper insight into the events of the Vietnam War.

I, \_\_\_\_\_ [name of interviewee]

Address \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_  
herein give my permission to (name of interviewer) to use my interview, including my name and likeness, for this class project. Once this project is completed, I understand I will ...

[either]

...receive a copy of the interview, and that the interview will be used in the following way(s).

\_\_\_\_\_  
I further understand that this interview will be archived at the (library or and school and project name).

[or]

...however, the audio or video recording of my interview as well as any transcript that was made will be returned to me. No copies of my interview shall be retained by the interviewer, teacher, or school without my permission.

\_\_\_\_\_  
(Signature of Interviewee)

\_\_\_\_\_  
(Signature of Interviewer)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)